

Privacy statement Notary Oude Hengel

This statement provides information on how our firm handles personal data processed in the course of its work and services.

Our contact details

Office name: Notary Oude Hengel
Address: Amaliastraat 5
Postcode/Town: 2514JC/The Hague
Contact Person: mr. R.S. Oude Hengel
E-mail address: info@notarisoudehengel.nl

Our services

Our firm only requests your personal data for the following purposes:

- to carry out assignments for advice or other services;
- to comply with statutory duties and obligations; or
- for the purposes for which you have specifically consented.

Your data will not be processed for other purposes without your consent.

Personal data is requested for the preparation of a notarial deed or to carry out another assignment.

Personal data rules for notarial deeds

If our office draws up a notarial deed using your personal data, the notary must comply with statutory rules. These affect the processing of personal data:

1. The notary is obliged to put certain (personal) data in the deed. Your data are therefore processed on a legal basis.
2. The notary is required to keep the signed deed containing your personal details in perpetuity.
3. Once the deed is signed by the notary, it becomes an official piece of evidence. Nothing can then be changed, even if the personal details are incorrect. If changes are needed, the notary must make a new deed stating the change.
4. The notary is obliged to check certain (personal) data in the Basisregistraties Personen (BRP), Handelsregister and Kadaster.
5. The notary is obliged to check your identity. The notary is one of the few people allowed to copy this document and all the details it contains.
6. Your personal data are covered by the notary's professional secrecy. Unauthorised persons will not have access to the data.

Source of personal data processed

If our office processes personal data about you, which we have not obtained from you, this will always be in the context of the assignment given to us. The source of that data will then be one of the following:

- Public registers, including the Land Registry and Trade Register
- Accountant, tax adviser, lawyer, consultant or party in connection with an agreement in which you are one of the parties

Passing on your personal data

Our firm only discloses your personal data to others (third parties) if required by law or if it is really necessary to carry out the work.

Personal data will not be transferred by our firm outside the EU or to any international organisation.

Retention of your personal data

Your personal data will not be retained by our office for longer than necessary for the purpose for which it was collected, for the performance of statutory duties and the fulfilment of legal obligations or the performance of agreements (consider limitation periods). Retention periods from statutory provisions such as the Notary Act and the Archives Act apply. Notarial deeds are kept in perpetuity.

Your rights in respect of personal data processed by us

If your personal data is processed by our office, you can exercise the rights below under the General Data Protection Regulation.

You do so by making a request (preferably in writing) via the contact details provided in this privacy statement. Before we grant your request, we will first identify you by means of a valid identity document.

Data subject's right of inspection

You can always ask which personal data our office processes, for what purpose and for how long they are kept. There may be a legal basis preventing us from fulfilling your request; we will assess this and inform you accordingly.

Right to rectification

If you believe that certain data has not been processed correctly, you have the right to request rectification of this data. If this concerns data in a notarial deed, this is not possible and a new deed will have to be drawn up to supplement the incorrect deed.

Right to data erasure (right to 'oblivion')

If you want your personal data to be deleted, you can submit a request to this effect. If the data is contained in a notarial deed, the notary may not delete it.

Right to restrict processing

If you wish to restrict the processing of personal data by our office (pending rectification of your personal data requested by you, objection to processing made, or because you do not want data to be deleted despite the processing being unlawful) you can submit a request for this.

Right to data portability

If your personal data are not processed for a notarial deed and you want to transfer the personal data to another service provider, you can submit a request for this. However, such a transfer is not always possible as legal notarial duties may oppose it.

Possible restrictions on exercising your rights under the General Data Protection Regulation

Our firm makes every effort to comply with your rights based on the General Data Protection Regulation. However, these rights may conflict with other legal provisions such as the Notary Act. Should the notary be unable to comply with any of the aforementioned request for this reason, you will be notified in writing.

Complaints about our firm's processing of your personal data

If you have complaints about the processing of personal data by our office, we would like to hear from you at info@notarisoudehengel.nl. You also have the right to lodge a complaint with the regulator, the Personal Data Authority. To do so, please visit the website www.autoriteitpersoonsgegevens.nl.